

**INCORPORATED VILLAGE OF HUNTINGTON BAY
STEEP SLOPE SPECIAL PERMIT APPLICATION
As Per Village Code 73-5
IMPORTANT NOTE**

No building development or the construction of other site improvements nor the excavation, filling or grading of any slope lands within a lot, nor the cutting of trees or the destruction of natural vegetation shall be permitted unless a special permit shall have been issued therefor by Board of Trustees, except that the Building Inspector or Village Engineer may verbally approve the removal of dead, damaged, or diseased trees, or vegetation without any written application. Prior to taking such action, said Board shall determine that there is no other suitable alternative site within the lot available for the proposed use, improvement or development of such lot, that the activity proposed is the minimum activity necessary to make reasonable use of said land, that all feasible construction standards and precautions are or will be taken to assure that the resulting environmental hazard will be minimized, that such proposed action is otherwise in full compliance with all applicable requirements of the village, town, county, state and federal agencies, and that the purpose and intent of these regulations are satisfied to the maximum feasible degree as determined by said Board.

Village Code 73-3 provides the following definitions:

Slope Lands – Either steep slopes or very steep slopes.

Steep Slope – An area of land with a gradient of fifteen percent (15%) or more but less than twenty-five percent (25%) over a horizontal length of at least twenty-five (25) feet and extending for a horizontal width of at least (25) feet.

Very Steep Slope – An area of land with a gradient of twenty-five percent (25%) or more over a horizontal length of at least twenty-five (25) feet and extending for a horizontal width of at least twenty-five (25) feet.

The Village Code further provides that an applicant for a steep slope special permit must provide at least eight (8) copies of the following to the Village Clerk not less than twenty-one (21) days prior to the meeting at which it is to be officially received by the Planning Board:

1. A topographic survey of the property showing:
 - (a) Existing contours with vertical intervals of no more than two (2) feet.
 - (b) The location and extent of any slope lands as set forth in Village Code 73-3.
 - (c) The location of any existing buildings, structures, driveways and utilities of the site.
 - (d) Existing easements and rights-of-way: The present use of land and structures.

- (e) The specific type, size, and location of trees with a diameter of twelve (12) or more inches at a height three (3) feet above ground level and larger.
 - (f) Any other existing features or characteristics of the site which may be of environmental, historical, archaeological or other significance.
2. A plan for the proposed site development indicating building and driveway locations, parking areas, landscaping, grading, drainage, utilities and other planned site uses and improvements.
 3. Specific design measures proposed to mitigate the potential impact of the proposed site development upon the environmentally sensitive features of the property, both during and after construction.
 4. An application fee in the amount of one thousand dollars (\$1,000).
 5. Photographs depicting visual setting of the property and all existing structures on the property and surrounding area from each of the corners of the property and abutting streets. All existing abutting structures on the east/west/north/south sides of the property shall be photographed.

**VILLAGE OF HUNTINGTON BAY
STEEP SLOPE APPLICATION**

1. Name of Property Owner: _____
Address: _____
Telephone: _____

2. Name of Applicant, if other than owner: _____
Address: _____
Telephone: _____
(Attach copy of executed contract with owner)

3. Name of Engineer/Surveyor: _____
Address: _____
Telephone: _____

4. Property Location: _____
Zoning District: _____ Tax Map I.D.: _____
Total Acreage: _____

5. Abutting Property Owner:	Description of Property:	SCTM#'s:
N _____	_____	_____
S _____	_____	_____
E _____	_____	_____
W _____	_____	_____

6. Is any application pertaining to this property on file with any other governing agency? If yes, Please describe: _____

7. Briefly describe the scope of the project.

8. Is the property within 500 feet of (Circle one opposite each)

(a) Any Town of Huntington boundary line including Huntington Harbor and Huntington Bay?	YES	NO
(b) Any existing or proposed county or		

state park or other recreation area?

YES

NO

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APPLICANTS SHOULD BE DULY ADVISED THAT ALL ELEMENTS REQUIRED FOR APPLICATION FOR SITE PLAN REVIEW MUST BE FULLY ADDRESSED. IN THE EVENT THAT THESE ELEMENTS ARE NOT ADDRESSED THE VILLAGE RESERVES THE RIGHT TO TABLE THE APPLICATION UNTIL SUCH TIME THAT THE APPLICANT DOES ADDRESS THEM TO THE SATISFACTION OF THE VILLAGE. ALL APPLICATIONS MUST BE SUBMITTED TO THE VILLAGE CLERK AND DETERMINED TO BE COMPLETED BY VILLAGE STAFF AT LEAST THREE (3) WEEKS PRIOR TO THE PUBLIC HEARING DATE.

I (we) certify that the information contained in this application and on the Site Plan(s) submitted with this application is to the best of my (our) knowledge accurate and correct and that I (we) have read and understand the above and the instructions provided by staff.

Date: _____ Applicant Signature: _____

Return this application with filing fee, site plan copies and disclosure form.

Filing Fee \$ _____

Application Fee \$ _____